

# **PRESCOTT UKULELE GUILD**

## **BYLAWS**

### **ARTICLE I - Name and Location**

Section 1. The name of this club shall be the Prescott Ukulele Guild

Section 2. The location of this club is in City of Prescott, Yavapai County, State of Arizona. For purpose of membership there shall not be a location requirement or residential limit.

### **ARTICLE II - Object and Purpose**

Section 1. The object of this club shall be:

- a. Allow people to gather, play and enjoy the ukulele.
- b. Meet once a month in a semi-structured environment to perform for others, or sing-along with others.

Section 2. The purpose of the Prescott Ukulele Guild, now referred to as PUG, is to spread the joy and love of being able to play a musical instrument. This will be accomplished by:

- a. Encouraging members to participate and perform in a non-threatening club meeting, and to educate and encourage members to learn more.
- b. Allow members to continue learning by sponsoring ukulele workshop(s) and class(es).
- c. Give members the opportunity to attend any concert(s) by well-known artists in a local venue.
- d. Encourage members to form sub-groups in order to volunteer/perform for various public or private entities.

### **ARTICLE III - Members**

Section 1. Admission to Membership.

- a. All members must pay their dues to be considered Members in Good Standing.
- b. Dues will be paid annually and due January 1st.
- c. Dues may be reviewed and adjusted annually by the Steering Committee.
- d. If someone wishes to join mid-year and become a first-time member, dues will be pro-rated, thereby eliminating the requirement that they pay the full annual dues, as set by Steering Committee.
- e. If there is an ongoing disruptive behavior of a member, and the Steering Committee unanimously agrees to revoke their membership, their dues will not be returned.

## **ARTICLE IV - Steering Committee**

### **Section 1 - Steering Committee Member**

- a. Steering Committee members must be members of PUG in good standing.
- b. There shall be six members of the Steering Committee.
- c. If there is a vacancy, the current Steering Committee members shall recommend to the Committee a proposed name. This will allow Committee members to agree on a selection.

### **Section 2 - Responsibilities of Steering Committee**

- a. Ensure that meetings/gatherings of PUG flow in a fun, but structured manner.
- b. Ensure that all membership monies collected and/or received are used for the benefit of the general membership, i.e. dedicated website and social media, advertisement (business cards, flyers, programs, sign-up sheets, attendance records, pens, labels), workshop(s), concert(s), sound equipment, signage, scholarships for monetary hardship, annual picnic, classes for the public, meeting location rental.
- c. Set the required annual membership dues amount. This can be accomplished during a monthly Steering Committee meeting but will not take effect until the new calendar year. Any dues adjustment will be noted in monthly minutes.
- d. The Steering Committee shall have the responsibility of approving and appointing a Treasurer, who also will be a PUG member in good standing. The Steering Committee will have the responsibility to oversee and ensure that the Treasurer is maintaining the club's finances at their direction.

Let it be known that on this date, \_\_\_\_\_, members of the Steering Committee have established, read and approved these By-Laws.

Therefore, let it be known to all that the Prescott Ukulele Guild is under the authority of their adopted By-Laws, which were approved by quorum.